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**COMMUNITY IMPROVEMENT CORPORATION  
OF CHAMPAIGN COUNTY**



**Prepared Financial Statements**

**December 31, 2019 and 2018**

**COMMUNITY IMPROVEMENT CORPORATION  
OF CHAMPAIGN COUNTY**

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**Community Improvement Corporation of Champaign County  
d.b.a. Champaign Economic Partnership of Champaign County  
Statements of Financial Position  
As of December 31, 2019 and 2018**

<b>ASSETS</b>		
	<b>2019</b>	<b>2018</b>
<b>CURRENT ASSETS:</b>		
Cash and Cash Equivalents	\$ 133,293	\$ 124,449
<b>TOTAL CURRENT ASSETS</b>	<b>133,293</b>	<b>124,449</b>
<b>PROPERTY AND EQUIPMENT</b>		
Land - 222 E. Market St	20,400	20,400
Office Equipment	8,662	8,662
Accumulated Depreciation	(7,789)	(6,590)
<b>Net Property and Equipment</b>	<b>21,273</b>	<b>22,472</b>
<b>TOTAL ASSETS</b>	<b>\$ 154,566</b>	<b>\$ 146,921</b>
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT LIABILITIES:</b>		
Payroll Liabilities	\$ 3,851	\$ 3,664
Accounts Payable	3,829	-
Manufacturer's Council Escrow	14,239	12,306
<b>TOTAL CURRENT LIABILITIES</b>	<b>21,919</b>	<b>15,970</b>
<b>NET ASSETS:</b>		
Without Donor Restrictions	104,937	97,198
With Donor Restrictions	27,710	33,753
<b>TOTAL NET ASSETS</b>	<b>132,647</b>	<b>130,951</b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$ 154,566</b>	<b>\$ 146,921</b>

No assurance is provided on financial statements

**Community Improvement Corporation of Champaign County  
d.b.a. Champaign Economic Partnership of Champaign County  
Statements of Activities and Changes in Net Assets  
For the Years Ended December 31, 2019 and 2018**

	<u>2019</u>	<u>2018</u>
<b>NET ASSETS WITHOUT DONOR RESTRICTIONS:</b>		
REVENUE:		
Community Support Revenue	\$ 132,300	\$ 121,100
Rental Income	1,812	1,812
Interest Income	678	584
Net Assets Released from Use Restrictions	<u>56,043</u>	<u>34,489</u>
 TOTAL REVENUE	 190,833	 157,985
Expenses:		
PROGRAM SERVICES:		
Economic Development	142,928	135,580
SUPPORT SERVICES:		
General and Administrative	<u>40,166</u>	<u>26,085</u>
 TOTAL EXPENSES	 183,094	 161,665
 INCREASE IN NET ASSETS WITHOUT DONOR RESTRICTIONS	 7,739	 (3,680)
<b>NET ASSETS WITH DONOR RESTRICTIONS:</b>		
Contribution Revenue	50,000	51,546
Net Assets Released from Use Restrictions	<u>(56,043)</u>	<u>(34,489)</u>
 INCREASE IN NET ASSETS WITH DONOR RESTRICTIONS	 <u>(6,043)</u>	 <u>17,057</u>
 TOTAL INCREASE IN NET ASSETS	 1,696	 13,377
 NET ASSETS, BEGINNING OF YEAR	 <u>130,951</u>	 <u>117,574</u>
 NET ASSETS, END OF YEAR	 <u>\$ 132,647</u>	 <u>\$ 130,951</u>

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**Community Improvement Corporation of Champaign County  
d.b.a. Champaign Economic Partnership of Champaign County  
Statement of Functional Expenses  
For the year ended December 31, 2019**

	2019		
	ECONOMIC DEVELOPMENT PROGRAM	GENERAL & ADMIN	TOTAL EXPENSES
Salaries	\$ 55,870	\$ 16,861	\$ 72,731
Payroll Taxes	4,881	1,472	6,353
Dues and Subscriptions	566	-	566
Housing Study	30,000	-	30,000
Business Liaison	8,000	-	8,000
IT Support	20,190	-	20,190
Depreciation	1,199	-	1,199
Job Board	2,288	-	2,288
Liability Insurance & Bonding	1,038	-	1,038
Advertising	1,961	-	1,961
Office Rent/Lease	3,818	3,382	7,200
Professional Fees	-	14,278	14,278
Professional Development	1,346	-	1,346
Records Management	5,138	-	5,138
Meeting Expenses	641	-	641
Telecommunications	2,056	-	2,056
Travel	3,936	-	3,936
Postage	-	126	126
Office Supplies	-	4,047	4,047
TOTAL EXPENSES	\$ 142,928	\$ 40,166	\$ 183,094

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**Community Improvement Corporation of Champaign County  
d.b.a. Champaign Economic Partnership of Champaign County  
Statement of Functional Expenses  
For the year ended December 31, 2018**

	<b>2018</b>		
	<b>ECONOMIC DEVELOPMENT PROGRAM</b>	<b>GENERAL &amp; ADMIN</b>	<b>TOTAL EXPENSES</b>
Salaries	\$ 63,170	\$ 10,826	\$ 73,996
Payroll Taxes	5,324	912	6,236
Dues and Subscriptions	475	-	475
Hotel Feasibility Study	3,750	-	3,750
IT Support	6,510	-	6,510
Depreciation	1,718	-	1,718
Job Board	20,000	-	20,000
Liability Insurance & Bonding	1,044	-	1,044
Advertising	9,711	-	9,711
Office Rent/Lease	3,818	3,382	7,200
Professional Fees	8,095	6,957	15,052
Professional Development	1,478	-	1,478
Records Management	5,238	-	5,238
Meeting Expenses	410	-	410
Telecommunications	2,117	-	2,117
Travel	2,722	-	2,722
Postage	-	174	174
Office Supplies	-	3,834	3,834
<b>TOTAL EXPENSES</b>	<b>\$ 135,580</b>	<b>\$ 26,085</b>	<b>\$ 161,665</b>

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**Community Improvement Corporation of Champaign County  
d.b.a. Champaign Economic Partnership of Champaign County  
Statements of Cash Flows  
For the Years Ended December 31, 2019 and 2018**

	<b>2019</b>	<b>2018</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>		
Change in Net Assets	\$ 1,696	\$ 13,377
Adjustments to Reconcile Change in Net Assets To Net Cash Provided by Operating Activities:		
Depreciation	1,199	1,718
Increase (Decrease) in Operating Liabilities:		
Manufacturing Council Payable	1,933	330
Accounts Payable	3,829	(2,755)
Payroll Taxes Payable	187	(251)
 <b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	 8,844	 12,419
 NET INCREASE IN CASH	 8,844	 12,419
 CASH AT BEGINNING OF YEAR	 124,449	 112,030
 CASH AT END OF YEAR	 \$ 133,293	 \$ 124,449

No assurance is provided on financial statements

**Community Improvement Corporation of Champaign County**  
**Notes to Financial Statements**  
**December 31, 2019 and 2018**

**1. Summary of Significant Accounting Policies:**

**Nature of Activities**

The Community Improvement Corporation (CIC) of Champaign County was incorporated on December 10, 1963. The CIC is a not-for-profit community improvement corporation, as defined by Ohio Revised Code (ORC) section 1724.01. The CIC was designated as the agency of Champaign County for industrial, economic, civic, commercial distribution and research of the county on January 6, 1975 through March 2008.

In 2016, the CIC adopted the trade name, Champaign Economic Partnership, and was re-designated as the economic development agency for Champaign County. The public-private partnership effort is reflected by the CIC Board membership of 60% private and 40% local government. Funding for the partnership comes from a portion of real property conveyance fees designated by the Champaign County commissioners, funding from the City of Urbana, which previously funded economic development through a city-paid economic development coordinator, and sponsorships from private business partners. The CIC, doing business as the Champaign Economic Partnership, employs an Economic Development Director responsible for countywide economic development.

The CIC consists of nineteen board members who serve as the governing board of the corporation. Members are appointed in accord with corporation bylaws and ORC Chapter 1724. Members represent the County Commissioners, City of Urbana, the incorporated villages, the townships, the Chamber of Commerce, local industry and small business.

**Basis of Accounting and Financial Statement Presentation**

The accompanying financial statements of the CIC have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. FASB Accounting Standards Update (ASU) 2016-14 requires Not-for-Profit entities to report information based on two separate classes of Net Assets (net assets without donor restrictions and net assets with donor restrictions) based on the existence or absence of donor-imposed restrictions. In 2019 and 2018, the CIC had net assets with donor restrictions due to specific use restrictions.

**Revenue**

Community Support Revenue is received from governmental units and private businesses in support of the CIC's operations. Contribution Revenue consists of donations from a governmental units and private businesses for a specific use restriction. Rental income is received from tenants that sublet a portion of the office space the CIC occupies and for the lease of undeveloped property for use as a community garden.

**Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the recorded amounts of revenues and expenses during the period. Actual results could differ from those estimates.



**Community Improvement Corporation of Champaign County**  
**Notes to Financial Statements**  
**December 31, 2019 and 2018**

**1. Summary of Significant Accounting Policies (continued):**

**Income Taxes**

The CIC is exempt from federal income taxes under Internal Revenue Code Section 501(c)(4). Management believes no tax provision was necessary for the years ended December 31, 2019 and 2018, and no uncertain tax positions exist that would materially impact the financial statements. With few exceptions, the CIC is no longer subject to tax examinations by tax authorities for the years prior to December 31, 2015.

**Liquidity and Availability of Resources**

The CIC's financial assets available within one year of the balance sheet date for general expenditures are as follows:

	2019	2018
Cash and Cash Equivalents	\$ 133,294	\$ 124,449
Less unavailable for general expenditures within one year, due to:		
Donor-imposed restrictions	(27,710)	(33,753)
Total	\$ 105,584	\$ 90,696

The Company does not have a formal policy regarding a minimum amount of short-term financial assets to have on hand. As of December 31, 2019, the Company has liquid resources available to meet approximately seven months of normal operating expenses, which are on average \$15,100 per month.

**Cash and Cash Equivalents**

The CIC considers all highly liquid investments with an original maturity of three months or less to be cash equivalents. Cash and certificates of deposit are insured by Federal Depository Insurance Corporation.

**Property and Equipment**

Property and equipment is stated at cost, less accumulated depreciation. Office equipment assets consist of a copier and computer equipment. The capitalization policy is to capitalize items costing \$1,000 or more, and to depreciate assets over economic lives ranging from 3 to 5 years on a straight-line basis.

The CIC owns undeveloped land carried at cost net of impairment loss, which management estimates approximates fair market value. The CIC leases undeveloped property at 222 E. Market St., Urbana, at \$1 a month for use as a community garden by the Activate Champaign County program of the Champaign Family YMCA.

Depreciation expense for the years ended December 31, 2019 and 2018 was \$1,199 and \$1,718, respectively.

**Functional Allocation of Expenses**

Expenses have been allocated between the program and administrative functions based on specific identification when applicable. Salaries and related expenses are allocated between the program and supporting services based on estimated time and effort employees spent on each function. Occupancy costs are allocated based on space allocation and the remaining expenses are specifically allocated where practical.

No assurance is provided on financial statements

**Community Improvement Corporation of Champaign County**  
**Notes to Financial Statements**  
**December 31, 2019 and 2018**

**1. Summary of Significant Accounting Policies (continued):**

**Manufacturer's Council Escrow Liability**

The CIC facilitates the Champaign County Manufacturers Council, through which local manufacturers address mutual concerns and promote local economic development. As part of assisting them, on a no fee basis, the CIC administers funds belonging to the Council as the Council directs. The balance of unspent Council funds is carried as a liability and none of the activity of the Council is part of CIC's Statement of Activities.

**2. Subsequent Events:**

Management has evaluated subsequent events through April 14, 2020, the date the financial statements were available to be issued. As of such date, there were no material subsequent events affecting the financial statements requiring disclosure.

**3. Operating Lease:**

On July 28, 2015, the CIC entered into a non-cancellable three-year operating lease for office space expiring July 2018 which will automatically renew in one-year increments unless cancelled by either party by giving 60 days written notice. Rent expense for the years ended December 31, 2019 and 2018 was \$7,200 each year.